

## Baptism Parents Information and Tracking Sheet

Child's Name: \_\_\_\_\_

Baptism Classes will not be scheduled until **ALL** items and paperwork are complete.

\_\_\_ Submit completed **Baptism Registration** form to the Parish Office along with:

- an original **Birth Certificate** for the child – a copy will be made
- Administrative payment

\_\_\_ Submit completed '**Godparent Certification Form (s)** included in folder

\_\_\_ Submit proof of all Sacrament for both Godparents – they can request an updated Baptismal Certificate with notations from their church of Baptism. This should include all sacraments.

### **Baptism Class Attendance Requirements – For Parents and Godparents**

In-Person Baptism classes are on the 4<sup>th</sup> Saturday of the month at 10:00 am. Please check with the Parish Office before attending. All paperwork must be turned in prior to attending

Please bring this sheet to be signed and turned into the Parish Office.

## **Baptism Preparation Class Attendance**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Baptism Classes:**

Bring your other children if you wish – as our courtesy, no need to look for a babysitter

Feed your children right before coming so that they are content

Dress children in layers to adapt to any temperature

Bring silent toys for your children (**you will be asked to reschedule if you do not bring silent toys for your children**)

Bring a notebook and pen

**Church Requirements for Godparents:**

- ❖ Please choose your Godparents wisely. They will be your child's lifelong guide and an example of our faith.
- ❖ 1 Male and/or 1 Female may be a Godparent/Sponsor
- ❖ Must be at least 16 years of age **and** be an **active/practicing Catholic**
- ❖ Must have received the sacraments of **Baptism, Eucharist and Confirmation** and if married, must be **married in the Catholic Church** and in good standing, **providing documentation of all sacraments is required.**
- ❖ May not be the mother or father of the one to be baptized, but can be grandparent
- ❖ Godparents are required to obtain a letter from their parish stating that they are eligible

**Preparation for the day of Baptism:**

\_\_\_ 1<sup>st</sup> Saturday of the month at 1:50 (Baptisms Start @ 2)

\_\_\_ Dress the baby at home (preferably in white)

\_\_\_ Please ensure that all parents/godparents and family in attendance are dressed modestly and appropriately for church.

\_\_\_ Remember to dress in layers to adapt to any temperature

\_\_\_ It is helpful to feed the baby right before coming to keep them content

\_\_\_ Bring only silent toys for older children

\_\_\_ Bring a small towel

\_\_\_ You may bring your own baptismal candle, or one will be provided

\_\_\_ a donation for the performing priest/deacon is welcomed

\_\_\_ Pictures are allowed

**REMINDER:**

**Baptisms are not scheduled until all paperwork is turned in  
and classes are completed.**